

MASTER YOUR PROJECTS

 **MLProjects** Construction Administration Software

Cut project administrative costs by up to 50%
in three months or less or your money back.



Improve efficiency

Reduce capital project administrative labor by 50% or more.



Save time

Reduce paperwork processing times from weeks to minutes.



Improve profitability

Keep internal and external team members accountable and on schedule.

Built around the diverse needs of owners and their Architectural and Construction Management firms, ML Projects™ Construction Administration Software dramatically reduces the time and cost associated with construction project administration over traditional paper-, spreadsheet- or hybrid processes.

FEATURES	BENEFITS
Automated electronic construction-related paperwork including Submittals, RFIs, ASIs and Transmittals	Reduce project documentation processing time from weeks to hours.
Project transparency among selective project team members and/or team-wide	Increase accountability and collaboration among internal and external team members, and with project owner.
Intuitive, easy-to-use screens based on industry-standard language, forms and processes	Decrease learning curves for internal and external team members.
Secure, cloud-based repository of project data	Meet project electronic-file requirements while reducing storage costs and potential liability.
Easy integration into your existing administration and operational processes	Hit the ground running with reduced implementation time for your firm, contractors and vendors.
Free client and contractor accounts with controlled tool set access.	Increase control of project documentation internally and externally.
Real-time processing, storage and management via secure cloud-hosting platform	Secure access 24/7 to project data from any web-enabled device including in office, onsite or at home.
Free live U.S.-based support	Improved peace-of-mind to get live help when you need it.
Online documentation, Quick Start Guides and on-boarding process.	Increase confidence to get everyone up and running quickly.

See the back of this data sheet for available Editions, modules and tool sets. Then visit MasterLibrary.com for more information.



MASTERLIBRARY.
Construction and Facilities Software

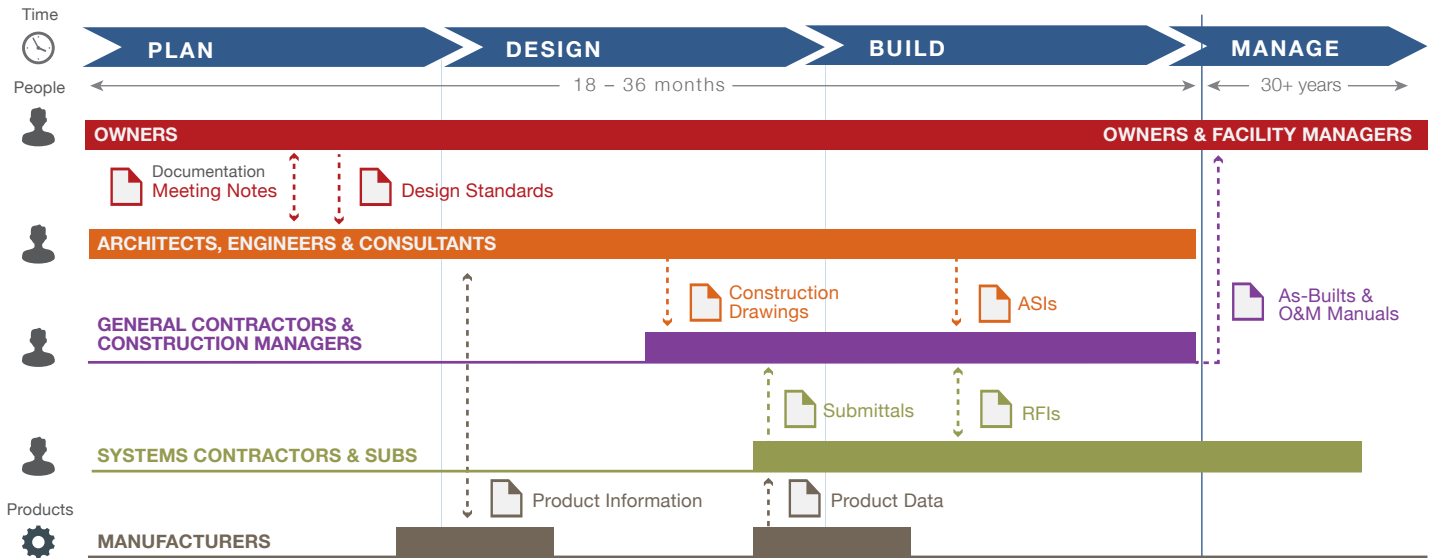
MASTER YOUR FACILITIES

MasterLibrary.com 585.270.6676 Rochester, NY

ML Projects™ Software Puts Project Documentation In The Cloud

ML Projects™ Construction Administration Software creates a sharable electronic repository of construction project documentation that keeps design/build schedules on target. The software's industry-standard processes and documentation formats facilitate communication and collaboration among all team members.

Once completed, all project documentation can be provided to the owner electronically so it can be accessed via any smart device by IT departments, facility managers, service technicians and contractors to reduce expenses and increase the life of a facility.



Powerful, Intuitive Tools Work The Way You Do

ML Projects™ Software provides flexible subscription-based pricing with unlimited user accounts including project vendors. Subscription pricing is based on the number of projects being managed with the software as well as memory requirements. Here are ML Projects™ Software's comprehensive modules and related tool sets that come standard with all subscriptions.

MODULE AND TOOLS

Project Management. Files, Meeting Notes, My Action Items, Tasks, Correspondence, Transmittals, and Estimates

Construction Administration. Pre-Bid RFIs, ASIs, RFIs, Submittals, Field Observations, and Punch Lists

Construction Management. Work Reports, Jobsite Reports, and Schedules

Bid Management. Bid Packages, Bid Questions, Bid Addenda, and Bid Submissions

Contract Administration. Contracts/Scopes Of Work (SOWs), Schedule of Values, Field Orders/RFPs, Proposals, Change Orders, and Pay Apps

Design Review. Design Reviews

About MasterLibrary™ Software™

MasterLibrary™ Software has been developed over the past 20 years to improve efficiency and collaboration among the diverse professional construction disciplines that interact with a facility project from plan and design through construct and maintain. Visit MasterLibrary.com for more information or call **585.270.6676** to discuss your needs.